

**DATE:** Tuesday, December 22, 2015  
**LOCATION:** Malden Government Center, Herbert L. Jackson Council Chamber  
**SUBJECT:** Minutes of Meeting of Master Plan Steering Committee



The meeting started at 6:15 pm.

Committee members in attendance:

Burke, Deborah, Executive Director of Malden Redevelopment Authority  
Hayes, Patrick, Planning Board member  
Ioven, Chuck, Planning Board Chair  
Kinnon, Neil, Ward 6 City Councilor  
Luise, Maria, Special Assistant to Mayor Gary Christenson  
Romero, Michelle, City Planner  
[Committee members absent: Matheson, John, Ward 3 City Councilor]

Ioven chaired the meeting.

Ioven gave a description of the visioning and master planning processes from 2007 to 2010, and synopsis of prior master planning activities. Members will be given a copy of the *Master Plan* (2010). Kinnon requested a copy of the *Master Plan* in Microsoft Word format; Romero to distribute by email.

The Committee reviewed and discussed the current Charter of the Master Plan Steering Committee, recently revised by the Planning Board in July 2015.

The Committee discussed the current composition of the Committee, number of members (7-11), representation of all Wards in the City, and options to select candidates for citizen members. The Ward Councilor of those Wards which are not represented on the Committee, namely, Wards 2, 4, 5 and 7, will be requested for a recommendation for a candidate.

Motion (Romero, Kinnon): To request that the Ward Councilor for Wards 2, 4, 5 and 7 recommend a citizen member for consideration for appointment by the Committee.

Record of Votes: All in favor, none opposed.

The Committee reviewed and discussed the Recommended Actions and Next Steps, Chapter 9 of the *Master Plan*, which includes the Implementation Matrix (G2). At or prior to the next meeting, Romero will distribute copies of the Matrix populated with information re: tasks already completed.

The Committee discussed the Community Preservation Act as a potential source of funding to implement goals of the *Master Plan*.

The Committee discussed the non-binding Ballot Question 1 (re: density) that passed in the November 2015 election and the moratorium on multifamily residential development recently ordained by the City Council (C.C.P. 541/2015) and corresponding Request for Proposal for Citizens Engagement and Data Gathering & Analysis issued by the City Council (C.C. Order 638-15). At or prior to the next meeting, Romero will distribute copies of the RFP.

The Committee discussed frequency of, scheduling and location of Committee meetings.

Motion (Romero, Luise): That Ioven be Chair of the Committee.

Record of Votes: Five in favor, none opposed, one abstained (Ioven).

Next scheduled meetings of Committee: Tuesday, January 5, 2016 and Monday, February 1, 2016.  
The meeting adjourned at 7:25 pm.